



# St. Charles Parish Library Library Card Application

## APPLICANT INFORMATION

Name: \_\_\_\_\_  
First Middle Last

PIN: \_\_\_\_\_  
To log into online library  
account. Must be 4 numbers.

Birthdate: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Month Day Year

Home Address: \_\_\_\_\_  
Street Address City State Zip Code

Mailing Address: \_\_\_\_\_  
If different P.O. Box / Street Address City State Zip Code

Phone Number: ( ) \_\_\_\_\_ Alternate Phone Number: ( ) \_\_\_\_\_

Email: \_\_\_\_\_ Employer/School: \_\_\_\_\_  
Required if this is your basis of eligibility for a card

(OPTIONAL) The following people have permission to check out items with my card:

### APPLICANTS UNDER THE AGE OF 18

**Library patrons under the age of 18 must have a parent or legal guardian present to obtain a library card.**

#### Parent or Legal Guardian Information:

Name: \_\_\_\_\_  
First Middle Last

Mailing Address: \_\_\_\_\_  
If different from above P.O. Box / Street Address City State Zip Code

Phone Number: ( ) \_\_\_\_\_ Relation: \_\_\_\_\_

#### A parent or guardian must sign for and select a card level when registering a minor for a library card.

- Level 1 - Can check out physical items from the children's, teen, and adult collections. Access to most digital items, including Hoopla and Libby.
- Level 2 - Can check out physical items from the children's and teen collections. Access to most digital items, including Hoopla and Libby.
- Level 3 - Can only check out physical items from children's collection. Access to select digital items. Excludes Hoopla and Libby.

**MINORS CANNOT CHECK OUT: Hotspots, Rated-R DVDs, Launchpads, Playaway Views, or the following items from Hoopla - Movies Rated-R or above, TV Shows rated MA or above, Comics rated PA or above, and Music with Parental Advisory**

**I accept full responsibility for all items borrowed with this card.**

**I agree to comply with all library rules and to report any changes of address and/or phone number.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

A parent or legal guardian must be present, show proper ID, and sign for applicants under the age of 18 to obtain a card or make updates to their card level.

### Library Staff Use

User ID: \_\_\_\_\_ Group ID:  Date: \_\_\_\_\_ Staff Initials: \_\_\_\_\_

Minor Profile Change:  Yes  No (Phone Number)