

**St. Charles Parish Library  
Board of Control Meeting  
September 18, 2018  
6:00pm**

**AGENDA**

- I. Call to Order, Prayer & Pledge
- II. Approval of Minutes – July 17, 2018
- III. Attendance Report
- IV. Public Comment (five [5] minutes)
- V. Librarian’s Report
- VI. Communications
- VII. Unfinished Business
  - a. Norco Branch Status
  - b. Hahnville Branch Library – Discussion of Possible Future Plans
- VIII. New Business
  - a. Annual Evaluation of Director (Executive Session)
- IX. Public Comment (three [3] minutes)
- X. Adjournment

Persons wishing to speak before the board must notify the board secretary (Library Director) at [LibraryBoard.Secretary@myscpl.org](mailto:LibraryBoard.Secretary@myscpl.org), or 985-764-9643 at least two days before the meeting to notify the board they will be speaking at the board meeting. All speakers are limited to a maximum presentation of five (5) minutes for requested Public Comment, Agenda Item IV. Public Comment at the end of the meeting is limited to three (3) minutes per speaker. Groups wishing to present to the board are asked to designate one person to make the presentation. Please contact the board secretary for additional information.

**Please note:**

The amount of space given for each section of evaluation is meant to provide the maximum area for those who wish to give details of or explain their thoughts. It is in no way meant to imply that an individual is required to use the entire sheet if not necessary.

















**St. Charles Parish Library  
Evaluation of Library Director  
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**MAINTENANCE**

1. To direct overall maintenance of the materials, equipment, buildings and grounds to protect the public's investment.
2. To coordinate and supervise the arrangement of the physical facilities in the libraries.
3. To participate in the selection, instruction in the use, and evaluation of the library materials collection and equipment to meet the long-term and current needs of the library patrons

Comments \_\_\_\_\_  
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**Rating**

\_\_\_\_\_ Satisfactory                      \_\_\_\_\_ Unsatisfactory

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**Board Member**

\_\_\_\_\_  
**Date**