

St. Charles Parish Library
Board of Control Meeting
March 19, 2024
6:00 p.m.

AGENDA

- I. Call to Order, Prayer, & Pledge
- II. Approval of Minutes – February 20, 2024
- III. Attendance Report
- IV. Public Comment (five [5] minutes)
- V. Librarian’s Report
- VI. Communications
- VII. Unfinished Business
 - A. Hahnville Branch Library Project – Architect Contract
 - B. Hurricane Ida Recovery Update
- VIII. New Business
 - A. Louisiana Compliance Questionnaire (Resolution 24-1)
(**Summary:** Res. 24-1 certifies that the library is in compliance with the relevant section of the “Louisiana Compliance Questionnaire.”)
 - B. Proposed Amendment to the 2023 Budget (Resolution 24-2)
- IX. Public Comment (three [3] minutes)
- X. Adjournment

Persons wishing to speak before the board must notify the board secretary (Library Director) at LibraryBoard.Secretary@myscpl.org, or 985-764-9643 at least two days before the meeting to notify the board they will be speaking at the board meeting. All speakers are limited to a maximum presentation of five (5) minutes for requested Public Comment, Agenda Item IV. Public Comment at the end of the meeting is limited to three (3) minutes per speaker. Groups wishing to present to the board are asked to designate one person to make the presentation. Please contact the board secretary for additional information.

**St. Charles Parish Library
Board of Control**

Resolution Number 24-1

Resolution to certify compliance with
“Louisiana Compliance Questionnaire”

Whereas the Louisiana State Legislative Auditor requires local governmental units to certify that they are in compliance with certain rules and regulations as listed in “Louisiana Compliance Questionnaire”;

Now, therefore, be it resolved by the St. Charles Parish Library Board of Control in its regular meeting of March 19, 2024 that we have complied with the regulations of the Louisiana State Library for the period beginning January 1, 2023 and ending December 31, 2023.

Approved:

Beverly DeLaune, President
St. Charles Parish Library Board of Control

Attest:

Leann Benedict, Secretary
St. Charles Parish Library Board of Control

**St. Charles Parish Library
Board of Control**

Resolution Number 24-2

Resolution to amend the 2023 Budget

Whereas the funds in expense lines 42420000 (Telephone), 42610000 (Library Maintenance of Grounds, 42910000 (Insurance – Fire & Casualty Property), 42930000 (Insurance – Auto Coverage), 43210001 (Library – Adult Program Supplies), and 47300000 (Contribution to Retirement System) are insufficient to cover unanticipated costs; and

Whereas sufficient additional funds are available in lines 46700000 (Major Repairs) and 43210002 (Library – Child & YA Program Supplies) of the 2023 the budget.

Now, therefore, be it resolved by the St. Charles Parish Library Board of Control at the regular meeting of January 16, 2024, that the Library’s 2023 budget be amended by moving:

- \$14,000 to line 42420000 (Telephone) from 46700000 (Major Repairs)
- \$45,000 to line 42610000 (Library – Maintenance of Grounds) from 46700000 (Major Repairs)
- \$146,100 to line 42910000 (Insurance – Fire & Casualty Property) from 46700000 (Major Repairs)
- \$4,700 to line 42930000 (Insurance – Auto Coverage) from 46700000 (Major Repairs)
- \$7,100 to line 43210001 (Library – Adult Program Supplies) from 43210002 (Library – Child & YA Program Supplies)
- \$43,000 to line 47300000 (Contribution to Retirement System) from 46700000 (Major Repairs)

Approved:

Beverly DeLaune, President
St. Charles Parish Library Board of Control

Attest:

Leann Benedict, Secretary
St. Charles Parish Library Board of Control

**St. Charles Parish Library
Board of Control**

2024 Regular Meeting Schedule

6:00 p.m., Tuesday January 16, 2024	Council Chambers Parish Courthouse
6:00 p.m., Tuesday March 19, 2024	Council Chambers Parish Courthouse
6:00 p.m., Tuesday May 21, 2024	Council Chambers Parish Courthouse
6:00 p.m., Tuesday July 9, 2024 **	Council Chambers Parish Courthouse
6:00 p.m., Tuesday September 17, 2024	Council Chambers Parish Courthouse
6:00 p.m., Tuesday November 19, 2024	Council Chambers Parish Courthouse

**** The July meeting will be held on the 2nd Tuesday of the month**