

ST. CHARLES PARISH LIBRARY

Board of Control - Special Meeting

January 26, 2015

6:00 p.m.

MINUTES

A special meeting of the St. Charles Parish Library Board of Control was held at 6:00 p.m., Monday, January 26, 2015, in the large meeting room at the East Regional Library in Destrehan.

Members present: Robert Faucheux, Celeste Uzee, Larry LaBorde, Glenn Gros and Steve Wilson.

Members absent: Ralph DeRoche, Tammy Windmann and Terrell Wilson.

Staff present: Leann Benedict, Vicki Nesting, Lauren Pitz, Jessica Delgado, Stacie Russell, Denise Wilson and Tammy Chiasson.

Others: None

Mr. Faucheux called the meeting to order and asked for a moment of silent prayer, which was followed by the Pledge of Allegiance.

Mr. Faucheux asked for approval of the minutes of the November 18, 2014 meeting. Mrs. Uzee moved that the minutes be approved as mailed. Mr. Wilson seconded the motion, and the motion passed.

The attendance report for board members was completed.

The next agenda item was Public Comment. There were no requests for public comment.

The next agenda item was the Librarian's Report. Mrs. Benedict gave the following report:

"I am pleased to announce that the library went live this month with Flipster which gives patrons free online access to over 70 of their favorite magazines. I have included a brochure about Flipster in your packets.

Lauren Pitz, Public Relations & Adult Programming Librarian and Stacie Russell, Technology & Education Librarian are putting on another **Digital Living Conference** on February 28th. They are planning on making this an annual event since we had over 60 attendees last year. The goal of the Conference is to help people integrate their mobile devices into their everyday lives and to use them to their full potential! We will be promoting all of the library's great digital services as well including Hoopla, Flipster and Overdrive. The Conference will be divided into a morning and an afternoon session:

- 10am-noon *Simplify: let your mobile device make your everyday life easier*
- 1:30pm-4:30pm *Read, Watch, Listen: Learn how to download free eBooks, magazines, movies, music, audiobooks, podcasts, and much more to your mobile device.*

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Dow Chemical Co. and our teen services department have been collaborating to begin a robotics program at our library. Using LEGO Mindstorms EV3 robotics kits purchased through a Dow Promise grant, *Ready Set Robots!* is a new STEM program featuring engineering and computer programming. Thirteen patrons attended our first session, and we have received numerous emails and phone calls from parents asking how their child can get involved and some even volunteering to help. Amy Boling, our Teen Services Librarian, shared with me that this is the strongest response she has received to any of our teen programs and we are looking forward to seeing it grow. The *Ready Set Robots!* will take place at East twice a month, at West monthly, and at Paradis bi-monthly.

I am excited to tell you that thanks to the efforts of Jessica Delgado, our Systems Administration Librarian, our Library was selected to participate in the OCLC Health Happens in Libraries Program. This program seeks to magnify the role of public libraries as key contributors to community health. In late 2014, OCLC put out a call for applicants to identify 5 library communities to collaborate with on developing and promoting opportunities for community health engagement, at the library. With Jessica's previous experience as a medical librarian and with the new medical offices being built right across from the East Regional Library we felt that this was a great opportunity for us and OCLC agreed. Our library was identified as one of the 5, from over 70 applicants nationwide, to participate in this program. We will receive a \$500 stipend to implement an initial effort in the spring of 2015, as well as travel/stipend support to promote the outcomes. In addition to receiving guided support from the Health Happens in Libraries team and building relationships with other participating libraries, this represents an opportunity for the library to build and enhance strong relationships with local community partners. Jessica participated in an initial kick-off for libraries participating in the program on January 23rd, and formal documentation for the agreement is in process.

On Wednesday, January 14th, Lauren Pitz and I attended the groundbreaking ceremony for the Killona Community Center and we are excited about opportunities for partnering with them that this new facility will bring."

The next agenda item was Communications. There were no communications to be taken up.

The first item of old business taken up was the Paradis Branch. Mr. Faucheux asked Mrs. Benedict to give the board an update. Mrs. Benedict informed the board that two dehumidifiers were installed right before Christmas and that they were running as expected. Mrs. Benedict then informed the board that the next step was to have the children's activity area cleaned and retested and that she was waiting for confirmation from the parish president that the parish would pay for the cleaning and re-testing at the Paradis Branch Library. Once the cleaning and retesting is done, the library should be able to begin using the children's activity room again.

The next item of old business was the status of the proposed purchase of the First National Bank USA property in Norco. Mr. Faucheux asked Mrs. Benedict to give the board an update. Mrs. Benedict informed the board that she has been working with the parish attorney's office and a purchase agreement has been drawn up and signed by Brandt Dufrene, the owner of the bank. Mrs. Benedict is scheduled to meet with Parish President V.J. St. Pierre on Wednesday, January 28th to have the purchase agreement signed by him. Once the purchase agreement has been signed the library will have a title exam and a formal inspection done of the property. Once these have been completed, the library will be ready to submit the proposed purchase of the property to the parish council for approval. Once the council approves the purchase, Mr. Dufrene will have

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to obtain authorization from the bank's regulatory agency to close the bank. Discussion followed regarding possible timing and scope of the project.

The next item of old business was the West Regional renovation status. The West Regional renovation project has been on hold for the past year while the library investigated potential properties that would be suitable for a new library in the Norco area. Mrs. Benedict asked the board if they would like for her to move forward with revising the renovation plans for the West Regional renovation project. Some discussion followed and the board was in agreement to move forward with working on the West Regional renovation project.

The first item of new business was the election of Board officers for the 2015 term. Mr. Faucheux asked that Mrs. Benedict assume the chair for the purpose of nomination and election of new officers. Mrs. Benedict assumed the chair and all positions were declared vacant. Mrs. Uzee moved that Mr. Faucheux be elected as president for the 2015 term. Mr. Gros seconded the motion, and the motion passed. Mr. Wilson moved that Mrs. Uzee be elected as vice-president for the 2015 term. Mr. Faucheux seconded the motion, and the motion passed. Mr. Faucheux reassumed the chair.

The next item of new business was the Legislative Auditor's "Louisiana Compliance Questionnaire." Each year the parish has to confirm that its agencies are in compliance with this document. The one question pertaining to the library asks if the library is in compliance with the rules and regulations of the State Library of Louisiana.

Mr. Wilson moved that *the Board adopt the following resolution:*

Resolution Number 15-1

Resolution to certify compliance with "Louisiana Compliance Questionnaire"

Whereas the Louisiana State Legislative Auditor requires local governmental units to certify that they are in compliance with certain rules and regulations as listed in "Louisiana Compliance Questionnaire";

Now, therefore, be it resolved by the St. Charles Parish Library Board of Control in its special meeting of January 26, 2015 that we have complied with the regulations of the Louisiana State Library for the period beginning January 1, 2014, and ending December 31, 2015.

Mr. Gros seconded the motion and the motion passed.

The final agenda item was Public Comment. There were no requests for public comment.

There being no further business, Mr. Faucheux called for a motion to adjourn. Mr. LaBorde moved that the meeting be adjourned. Mrs. Uzee seconded the motion, and the meeting was adjourned.

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APPROVED:

Robert Fauchaux, President
St. Charles Parish Library Board

Leann Benedict, Secretary
St. Charles Parish Library Board